

	GEIS Clinical Trials Projects Manager JOB OFFER	08Mar2019
		V1.0-19

Puesto **Clinical Trials Projects Manager**

JOB DESCRIPTION:

Project Plan development and control

Project documents development (e.g.: Protocol, PIS, Investigator and Central Trial Master Files, etc.)

Start-up process management including finance and legal aspects.

Project control: documents, study procedures, IMP, monitoring and financing

Prepare projects documents for internal and external audits/inspections.

Generate, deliver and control project reports.

Collaboration in project data management.

Collaboration on scientific manuscripts edition and submission for publication

PERSONNEL REQUIREMENTS:

University Degree on Life Sciences

Organization and coordination skills

Knowledge and experience in Clinical Trials development

Administrative and IT skills

Oral and writing communication with individuals and groups.

Confidence and ability to work independently but also within a team

High English level.

2 years' experience

JOB CHARACTERISTICS

- Full time position (temporary + long term contract)
- 40h/week
- 1,500€ nett/month (14 pays)
- Annual bonus depending on personal objectives
- Immediate start
- Travel 10% of working hours

Envío de CV a: adriana.crc@grupogeis.org